

EXPRESSION OF INTEREST

| | |
|-------------------------------|--|
| SANEDI INFO | : EPC RELATED TRAINING FOR REGISTERED PROFESSIONALS |
| Expression of Interest No. | : EOI0424 |
| EOI Issue Date | : 10 July 2024 |
| Briefing Session | : None Compulsory Briefing Session :15 July 2024 at 12:00pm via Teams: Please use the provided link to join: Microsoft Teams meeting Join on your computer, mobile App or room device: Microsoft Teams Need help? Join the meeting now Meeting ID: 390 571 225 268 Passcode: ps58Xs |
| Total Cost | : N/A |
| EOI Closing Date | : 31 July 2024 at 11:00am |
| Enquiries Must be directed To | : enquiries.procurement@sanedi.org.za |
| Electronic Submissions To | : 0424.procurement@sanedi.org.za |

1. RESPONDENT INFORMATION

| REQUIRED INFORMATION | DETAILS | | | | | |
|---|---|-----------------|---------------|---------------|-------------|--------------------|
| Name of Applicant | | | | | | |
| Email Address | | | | | | |
| Contact Number | | | | | | |
| CPIC Registration No. | | | | | | |
| Ownership | Demographic | | | Gender | | |
| | Black | Coloured | Indian | White | Male | Female |
| | | | | | | |
| | Attach CIPC Certificate | | | | | |
| Project Lead (Qualifications) | | | | | | |
| Project Team (Qualifications) | | | | | | |
| Attach CVs | | | | | | |
| Trainings Applied For | Training Applied For | | | | ✓ | Please Tick |
| | | | | | Yes | No |
| (Must be QCTO or SAQA accredited and have CPD points as an added advantage) | Energy Performance Assessments Training (SANS 1544) | | | | | |
| | ISO/IEC 17020 Training | | | | | |
| | Energy Auditing Training | | | | | |
| | Energy Management Training | | | | | |
| | | | | | | |
| Respondent Information | No. of years' experience | | | | | |
| | No. of project team members | | | | | |
| | Respondent Location | | | | | |
| Budget | No Budget | | | | | R(N/A) |

2. BACKGROUND

On 8 December 2020 the Minister of Mineral Resources and Energy under section 19(1) (b) of the National Energy Act, 34 of 2008 promulgated the regulations for the Mandatory Display and Submission of Energy Performance Certificates for Buildings. Making it compulsory for buildings owned, occupied and operated by an organ of state with a minimum floor area of 1000m² and those not owned by an organ of state with a minimum floor area of 2000m².

Secondly, the regulations were further amended on 25 November 2022 to extend the compliance date to 7 December 2025. On 3 August 2024, a second amendment to the regulation was promulgated introducing compulsory registration of buildings into the National Building Energy Performance Register (NBEPR) and amended the definition of an energy Performance Certificate to a certificate issued by an accredited body prior to 31 July 2024, thereafter by a registered professional in accordance with SANS 1544:2014.

A registered professional is an individual who is registered at the South African National Energy Development Institute (SANEDI).

SANEDI also hosts, manages and maintains the National Building Energy Performance Register (NBEPR), which has all buildings' and EPC data.

Lastly, the buildings that the refers to must be in operation for two (2) years or longer and must not have been subjected to major renovations. The buildings must also fall under the following occupancy classes:

- A1 -Entertainment and public assembly
- A2 – Theatrical and indoor sport
- A3 – Places of instruction
- G1 – Offices

3. INVITATION FOR EXPRESSION OF INTEREST

The Department of Mineral Resources and Energy (DMRE) and the South African National Energy Development Institute (SANEDI), would like to invite Expressions of Interest (EOIs) from training providers focusing on energy performance assessments, ISO/IEC 17020, energy auditing and energy management for individuals who intend on becoming a registered professional at SANEDI.

Expressions of interest (EOI) are hereby invited from suitably qualified training providers to be prequalified/endorsed by SANEDI for the provision of energy performance assessments, ISO/IEC 17020, energy auditing and energy management modules/courses. Respondents are required to submit EOIs to provide all-inclusive information based on the scope of work of this EOI.

Only companies with demonstrable knowledge and experience within the identified scope of work will be considered. Respondents may submit an EOI for individual competencies or can do so. Submissions will be scored according to specific Evaluation Criteria. Expression of Interests must be clearly marked on the outside with the reference EOI 0424 and Title EPC related training to which they are responding.

4. REQUIREMENTS

The following requirements apply:

- Application documents completed electronically.
- A description of the course content, detailing a minimum of five (5) modules per course.
- Proof of accreditation of course/s.
- Provision of CPD points (added advantage)

5. EXPRESSION OF INTEREST SPECIFICATIONS

All expressions of interests are to be submitted in a format specified in this enquiry (as applicable). However, companies are welcome to submit additional or alternative expression of interest over and above the originally specified format (e.g. other capabilities that you may deem to be relevant).

- Company Profile and/or Individual Capability: List of previous projects, organogram, and reference letters in the trainings scope of work to which interest is expressed.
- Resources: A team consisting, at minimum, of a programme manager with at least 5 years' experience and a training facilitator(s) as per individual scope of work.
- Curriculum Vitae (CVs) of resources are required to be submitted.
- Proof of Accreditation (QCTO or SAQA)
- CPD points (added advantage)

6. VALIDITY PERIOD

The validity period for this expression of interest will be for a period of twelve (12) months.

7. ELIMINATION CRITERIA

Expression of interests will be eliminated insofar the following conditions:

- Submission of after the deadline.
- Responses submitted at incorrect email address or location.
- Submissions from restricted suppliers in terms of the Treasury Regulations.
- Submission of incomplete EOI documentation.
- Training of less than 5 years' experience in the company experience.
- No proof of accreditation

8. EOI RESPONSE SUBMISSIONS

- All expressions of Interest are to be submitted to 0424.procurement@sanedi.org.za
- Email document size 25MB, please send multiple emails if exceeded.
- All expressions of interest are to be clearly marked with the EOI Name and Reference Number on the subject line.
- Responses submitted by companies must be signed by a person or person duly authorised.

9. DEADLINE OF SUBMISSIONS

- Expression of interest (proposal) shall be submitted at the email address mentioned above, no later than the closing date of **31 July 2024 at 11:00am** .
- EOI submissions must be emailed to 0424.procurement@sanedi.org.za
- Where an EOI is not received by SANEDI on the due date and email/stipulated place, it will be considered a late response.
- Late EOI's will not be considered.

10. NATIONAL TREASURY CENTRAL SUPPLIER DATABASE REGISTRATION

Before submitting the proposals, bidders must ensure that the following requirements are in order:

- To be registered on the National Treasury's Central Supplier Database (CSD).
- Registrations can be completed online at: www.csd.gov.za; and • Provide the SANEDI with their CSD registration number.
- Submit a certified SANAS (B-BBEE certificate) for RSA suppliers or a Sworn affidavit.

11. EOI PROGRAMME

The EOI program, as currently envisaged, incorporates the following key dates:

- Issue of EOI documents: **10 July 2024**
- Closing Submission Date: **31 July 2024 @11:00am**

12. VALIDITY PERIOD OF RESPONSES

Each expression of interest shall be valid for a minimum period of **twelve (12) months** calculated from the closing date.

13. ENQUIRIES AND CONTACT WITH SANEDI

Any enquiry regarding this EOI shall be submitted in writing to SANEDI at enquiries.procurement@sanedi.org.za

14. COST OF EXPRESSION OF INTEREST

Respondents (service providers) are expected to fully acquaint themselves with the conditions, requirements, and specifications of this EOI before submitting responses. Each service provider assumes all risks for resource commitment and expenses, direct or indirect, of EOI preparation and participation throughout the EOI process. SANEDI is not responsible directly or indirectly for any costs incurred by service providers.

15. CORRECTNESS OF RESPONSES

The Respondent (training provider) must confirm their satisfaction regarding the correctness and validity of their EOI.

16. VERIFICATION OF DOCUMENTS

Respondents (service providers) should check the numbers of the pages to satisfy themselves that none are missing or duplicated. No liability will be accepted by the SANEDI with regards to anything arising from the fact that pages are missing or duplicated. Only electronic copies must be submitted.

17. ADDITIONAL TERM AND CONDITIONS

Service providers shall not assume that information and/or documents supplied to SANEDI, at any time prior to this request, are still available to SANEDI, and shall consequently not make any reference to such information document in its response to this request. Copies of any affiliations, memberships and/or accreditations that support your submission must be included in the response. An omission to disclose material information, a factual inaccuracy, and/or a misrepresentation of fact may result in the disqualification of a response, or cancellation of any subsequent contract. Failure to comply with any of the terms and conditions as set out in this document will invalidate the response.

18. SANEDI RESERVES THE RIGHT TO

- Extend the closing date.
- Verify any information contained in a response.
- Request documentary proof regarding any tendering issue.
- Cancel or withdraw this EOI as a whole or in part.
- Not to include any supplier on the list of suppliers on the approved database based on functional criteria not met.

19. DISCLAIMER

This EOI is an expression of interest only and not an offer document. Answers to it must not be construed as acceptance of an offer or imply the existence of a contract between the parties. By submission of its EOI, service providers shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this EOI. SANEDI makes no representation, warranty, assurance, guarantee or endorsements to service provider concerning the EOI, whether regarding its accuracy, completeness or otherwise and SANEDI shall have no liability towards the service provider or any other party in connection therewith.

20. EXPRESSION OF INTEREST AND SCOPE

ENERGY PERFORMANCE ASSESSMENTS TRAINING (SANS 1544)

| Company/Institution Name | Contact Person | Contact Number | Email Address | |
|---|---|----------------|---|------------------|
| | | | | |
| Company Registration No. | Years of Experience | Company Size | No. Team Members | Project Duration |
| | | | | |
| Training Modules | | | | |
| Module 1 | | | | |
| Module 2 | | | | |
| Module 3 | | | | |
| Module 4 | | | | |
| Module 5 | | | | |
| Company Experience | | | | |
| (250 words) | | | | |
| Qualifications | Course Outline | | Relevant Experience | |
| <ul style="list-style-type: none"> • Project Lead <ul style="list-style-type: none"> - PhD/Master's in engineering, science or energy related. - Honours Degree in engineering, science or energy related. - Bachelors Degree in engineering, science or energy related - National Diploma in engineering, science or energy related. - No degree | <ul style="list-style-type: none"> • Course introduction • Target groups and participants • Learning objectives • Structure of training course • Continuous Professional Development (CPD) points (added advantage) • Certification | | <ul style="list-style-type: none"> • Minimum 5 years of experience in energy related training. | |

| | | |
|---|--|--|
| <ul style="list-style-type: none"> • Project Team <ul style="list-style-type: none"> - PhD/Master's in engineering, science or energy related. - Honours Degree in engineering, science or energy related. - Bachelors Degree in engineering, science or energy related - National Diploma in engineering, science or energy related. - No degree | | |
| Project Lead Rate/hr | | |
| Team Rate/hr | | |
| Total Price | | |

20.1. ISO/IEC 17020 TRAINING

| Company/Institution Name | | Contact Person | | Contact Number | | Email Address | | | |
|---------------------------------|--|----------------------------|--|-----------------------|--|-------------------------|--|-------------------------|--|
| | | | | | | | | | |
| Company Registration No. | | Years of Experience | | Company Size | | No. Team Members | | Project Duration | |
| | | | | | | | | | |
| Training Modules | | | | | | | | | |
| Module 1 | | | | | | | | | |
| Module 2 | | | | | | | | | |
| Module 3 | | | | | | | | | |
| Module 4 | | | | | | | | | |
| Module 5 | | | | | | | | | |
| Company Experience | | | | | | | | | |
| (250 words) | | | | | | | | | |

| Qualifications | | | | Course Outline | | | | Relevant Experience | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|
| <ul style="list-style-type: none"> ▪ Project Lead <ul style="list-style-type: none"> - PhD/Master's in engineering, science or energy related. - Honours Degree in engineering, science or energy related. - Bachelors Degree in engineering, science or energy related - National Diploma in engineering, science or energy related. - No degree ▪ Project Team <ul style="list-style-type: none"> - PhD/Master's in engineering, science or energy related. - Honours Degree in engineering, science or energy related. - Bachelors Degree in engineering, science or energy related - National Diploma in engineering, science or energy related. - No degree | | | | <ul style="list-style-type: none"> • Course introduction • Target groups and participants • Learning objectives • Structure of training course • Continuous Professional Development (CPD) points (optional) • Certification | | | | <ul style="list-style-type: none"> • Minimum 5 years of experience in energy related training | | | |
| Project Lead Rate/hr | | | | | | | | | | | |
| Team Rate/hr | | | | | | | | | | | |
| Total Price | | | | | | | | | | | |

20.2. ENERGY AUDITING TRAINING

| Company/Institution Name | Contact Person | Contact Number | Email Address | |
|---|---|----------------|--|------------------|
| | | | | |
| Company Registration No. | Years of Experience | Company Size | No. Team Members | Project Duration |
| | | | | |
| Training Modules | | | | |
| Module 1 | | | | |
| Module 2 | | | | |
| Module 3 | | | | |
| Module 4 | | | | |
| Module 5 | | | | |
| Company Experience | | | | |
| (250 words) | | | | |
| Qualifications | Capabilities | | Relevant Experience | |
| <ul style="list-style-type: none"> • Project Lead <ul style="list-style-type: none"> - PhD/Master's in engineering, science or energy related. - Honours Degree in engineering, science or energy related. - Bachelors Degree in engineering, science or energy related | <ul style="list-style-type: none"> • Course introduction • Target groups and participants • Learning objectives • Structure of training course • Continuous Professional Development (CPD) points (optional) | | <ul style="list-style-type: none"> • Minimum 5 years of experience in energy related training | |

| | | |
|---|---|--|
| <ul style="list-style-type: none"> - National Diploma in engineering, science or energy related. - No degree • Project Team <ul style="list-style-type: none"> - PhD/Master's in engineering, science or energy related. - Honours Degree in engineering, science or energy related. - Bachelors Degree in engineering, science or energy related - National Diploma in engineering, science or energy related. - No degree | <ul style="list-style-type: none"> • Certification | |
| Project Lead Rate/hr | | |
| Team Rate/hr | | |
| Total Price | | |

20.3. ENERGY MANAGEMENT TRAINING

| Company/Institution Name | Contact Person | Contact Number | Email Address | |
|---------------------------------|----------------------------|-----------------------|-------------------------|-------------------------|
| | | | | |
| Company Registration No. | Years of Experience | Company Size | No. Team Members | Project Duration |
| | | | | |
| Training Modules | | | | |
| Company Experience | | | | |
| Module 1 | | | | |
| Module 2 | | | | |
| | | | | |

| | |
|--|--|
| Module 3 | |
| Module 4 | |
| Module 5 | |
| Company Experience | |
| (250 words) | |
| Qualifications | |
| Course Outline | |
| Relevant Experience | |
| <ul style="list-style-type: none"> • Project Lead <ul style="list-style-type: none"> - PhD/Master's in engineering, science or energy related. - Honours Degree in engineering, science or energy related. - Bachelors Degree in engineering, science or energy related - National Diploma in engineering, science or energy related. - No degree • Project Team <ul style="list-style-type: none"> - PhD/Master's in engineering, science or energy related. - Honours Degree in engineering, science or energy related. - Bachelors Degree in engineering, science or energy related | <ul style="list-style-type: none"> • Course introduction • Target groups and participants • Learning objectives • Structure of training course • Continuous Professional Development (CPD) points (optional) • Certification |
| | <ul style="list-style-type: none"> • Minimum 5 years of experience in energy related training |

| | | |
|--|--|--|
| <ul style="list-style-type: none"> - National Diploma in engineering, science or energy related. - No degree | | |
| Project Lead Rate/hr | | |
| Team Rate/hr | | |
| Total Price | | |

